

## City of Concord Recreation and Park Advisory Committee

### Meeting Minutes from January 19, 2006

#### Attendance

**Committee Members:** Candace White-Bouchard (chair), Chiara Dolcino, Janet Schofield, Andrea Goldberg, John Mercier, Mary Miller, Laura Fleider, Councilor Keith Nyhan, Bruce Alleyne and Liz Odell.

**Guest:** Todd Haywood

**Staff Members:** David Gill, Carolyn Tracy, Chris Jacques and Doug Woodward

Meeting was called to order by Candace at 5:05 pm

Committee members reviewed and approved the minutes as written from the Jan 3 meeting.

Follow up questions from January 3 CIP Meeting:

#### **Rolfe Park:**

*What was the \$25,000 used for:* Doug Woodward passed a sheet highlighting what the group spent.

#### **Merrill Park:**

*Who is coordinating the bridge project in current FY 06 CIP.* Doug Woodward will talk with Roger Hawk to see if this project will be started in FY 06 and who will be in charge.

#### **Kimball Park:**

*Status on project in FY 06 budget.* Doug Woodward will talk with Roger Hawk to see if this project will be started in FY 06 and who will be in charge

#### **Keach Park:**

*How much money left over from the construction of the park and what can be used for?* Doug reported there is approx \$20,000 left in the account and the old storage area still needs to be painted and new door installed. Bruce questioned why it will cost \$20,000 to paint a small maintenance shed and then install new doors.

#### **Rollins Park:**

*Question came up at last meeting what can be done with the old pond in the park.* Keith asked if it was possible to fill it with sand. Chris Jacques said he will have his staff clean out the overgrown pond and make recommendations in the spring.

#### **Park Signs:**

Chris Jacques is having his staff create new signs for all the parks this winter. Most parks will have a new sign at the park entrance. Several of the larger parks may have two signs. Depending on the weather the new park signs should be installed early this spring.

## **NEW AGENDA ITEMS**

### **Impact Fees:**

Doug Woodward passed out information on impact fees and how they work. He explained there are four different section with the city and parks and recreation facilities with each district can use impact fees to help pay for certain expenses. Laura Fleider thanked Doug for the packet of information and said she has waited years for this. David mentioned that Jim Bouley called and want to group to think about the Heights Community Center and maybe making it a community wide recreation facility which will possibility allow it to draw impact fees from all four districts. The grouped asked is there any current recreation complex that can draw from all four impact fee districts. David mentioned he thinks that only Memorial Field Complex is currently listed as community wide. Councilor Nyhan mentioned that Green Street Community Center should also be listed as community wide. *David will find out what areas are currently able to use fees from all districts and how to add to the list.*

### **Current Field Permitting Process:**

Carolyn Tracy passed out information explaining how the Recreation Department currently schedule fields. The group was pleased to better understand how the process works. Councilor Nyhan was happy to see there is a system and the process is followed. Discussion took place regarding the current fees and whether they cover the direct expenses for the fields. Carolyn said no and mentioned that she is working with Chris Jacques on actual field costs which may result in some of the fees being increased.

Carolyn Tracy, Recreation Director announced that David Gill, the Recreation Supervisor will be the new staff liaison with RPAC. Carolyn will be helping David with assignments and fill in as needed. David can also be reach at the Recreation Office 225-8690 or via e-mail at [dgill@onconcord.com](mailto:dgill@onconcord.com)

Respectively submitted

David Gill  
Recreation Supervisor